

**City Council Meeting Minutes**  
**Thursday, December 21, 2017**

**1. Call to Order and Announce a Quorum is present.**

Mayor Pro Tem Mark Wondolowski called the meeting to order at 7:00 p.m. on Thursday, December 21, 2017 in the Newark Municipal Building located at 209 Hudson Street, Newark, TX 76071. Those present were: Mayor Pro Tem Mark Wondolowski, Councilmember Eric Fleischer, Councilmember Michael Murray, Councilmember Taylor Burton, Public Works Director William Allen, and City Administrator Diane Rasor. Mayor Gary Van Wagner and Councilmember Chris Raines were absent.

**2. Invocation and Pledge of Allegiance to the Flag** – Mayor Pro Tem Wondolowski led the pledge to the flag.

**3. Citizen Comments** - None

**4. Consent Agenda – Consider and act on the following items: A. November 16, 2017 Minutes, B. Accounts Payables for November 2017, C. Budget vs. Actual and Financial Statements, D. Staff Reports – City Administrator, Municipal Court, Animal Control, Library, Building Permits, Code Enforcement and Public Works**

The Public Works staff report pulled for discussion - William Allen said after the computer issues are resolved and the holidays are over, the written project report board and excel worksheet will be completed on a regular basis. The report will be more comprehensive. The board will not show all the maintenance work, just the projects from beginning to end.

The City Administrator staff report pulled for discussion – ZAYO Fiber Optics has not contacted the City as of yet concerning an agreement. Possible replacement for Sgt. Satterfield by next council meeting. Need an estimate of doing mowing in-house and a new bid from Matt Newby on the properties that are the City's responsibility by the next meeting. Reschedule mowing contract discussion for the March meeting.

Councilmember Fleischer moved to approve the consent agenda; Councilmember Murray seconded the motion. All approved. Motion passed.

**5. Consider and act on purchasing a third vehicle for the Public Works Department.**

Mayor Pro Tem Wondolowski stated Public Works' projects before purchasing a vehicle. William Allen said the items are listed on his projects board, the number one item being the computer. The purpose of a third truck is to have one for each Public Works' employee, however, the current maintenance worker is still not ready to work by himself. It's difficult to determine exactly when a person will be able to work by himself because there are so many different situations that occur. To feel comfortable to leave a worker by himself, at least a year.

Councilmember Fleischer moved for this item be tabled until the March and next month present a prioritized list of projects, the cost, and the expected benefit of each project. Mayor Pro Tem Wondolowski would also like to see the risk involved of not doing the project; Councilmember Murray seconded the motion. All approved. Motion passed.

**6. Consider and act on approving funds to replace and upgrade the City's computer system.**

The past year the City has had multiple problems with the office computers causing a loss of productivity. Three estimates have been requested from different companies. Net-Res was the only company to return an estimate after visiting City Hall to look at the City's system. The quote was approximately \$15,000. This past week Jeanine Inman's computer was shut down due a virus. We requested one more quote from IWERKS.

With the current money that is in the budget, two computers, software, monitors and installation were ordered from Net-Res for \$3,200. They said they should be able to install them next week. Councilmember Fleischer asked that the City research USDA Grants to possibly pay for Public Works' computers.

Mayor Pro Tem Wondolowski still wants to go over the support agreements before a decision is made. He doesn't think we are in a position currently to approve an amount until more research is done.

**7. Adjourn** – The meeting was adjourned at 7:42 p.m.

APPROVED:

  
\_\_\_\_\_  
Gary Van Wagner, Mayor

1-25-18  
\_\_\_\_\_  
Date

ATTEST:

  
\_\_\_\_\_  
Diane Rasor, City Administrator